

Course No. 1681

Contract Risk Management & Dispute Resolution

GOVERNMENT CONTRACTS & CONTRACT MANAGEMENT
GOVERNMENT & PUBLIC SECTOR

DURATION

5 Days

DELIVERY

Classroom



Course Overview

The Contract Risk Management & Dispute Resolution Training Course provides a strategic and practical framework for identifying, assessing, managing, and mitigating risks throughout the contract lifecycle, while strengthening organizational capabilities in contractual dispute prevention and resolution. The course focuses on protecting commercial interests, improving contractual governance, reducing exposure to avoidable risks, and supporting successful project and operational outcomes.

Contracts across construction, infrastructure, energy, oil and gas, government procurement, engineering, and major services involve complex commercial, technical, financial, legal, and operational risks. Unclear obligations, inadequate documentation, scope changes, delays, payment issues, performance failures, and ineffective communication can create significant contractual exposure. This course equips participants with structured methods for identifying these risks early and establishing appropriate controls.

The program covers contract risk identification, risk assessment, allocation, mitigation, monitoring, and reporting, with particular emphasis on risks related to scope, schedule, cost, performance, payment, variations, claims, compliance, suppliers, contractors, and external events. Participants will learn how to establish contract risk registers, assess risk ownership, develop mitigation measures, and integrate contractual risks into project and organizational risk management processes.

A major focus is placed on dispute prevention and resolution. Participants will examine the causes and stages of contractual disputes and explore practical approaches to early intervention, negotiation, mediation, adjudication, arbitration, and other appropriate resolution mechanisms. The course emphasizes the importance of contractual records, notices, correspondence, evidence, communication, and structured issue management in preventing disputes and supporting an organization's contractual position.

Through case studies, risk assessment exercises, dispute scenarios, negotiation simulations, and practical workshops, participants will develop the ability to establish effective contract risk management systems and apply appropriate dispute resolution strategies. The course supports government entities, ministries, public-sector organizations, oil and gas companies, energy organizations, infrastructure operators, contractors, consultants, and large corporations seeking stronger contractual control and reduced commercial exposure.

Objectives

- Analyze the principles of contract risk management and their role throughout the contract lifecycle.
- Identify contractual, commercial, technical, financial, operational, and legal risks affecting contract performance.
- Assess the probability, impact, ownership, and priority of major contractual risks.
- Develop structured contract risk registers covering key risks, controls, owners, and mitigation actions.
- Apply appropriate risk allocation principles when establishing contractual responsibilities and obligations.
- Develop mitigation and contingency measures for significant contract risks.
- Evaluate risks associated with scope changes, delays, payments, variations, claims, performance failures, and compliance.
- Strengthen contractual documentation, notices, correspondence, and evidence management to support risk control.
- Analyze the causes, escalation patterns, and potential consequences of contractual disputes.
- Apply negotiation, mediation, adjudication, arbitration, and other dispute resolution approaches appropriately.
- Develop early-warning and issue-management mechanisms to prevent contractual disputes from escalating.
- Design an integrated Contract Risk Management & Dispute Resolution framework by the end of the course.

Who Should Attend

This training course is designed for Contract Managers, Contract Administrators, Commercial Managers, Project Managers, Procurement Managers, Claims Managers, Project Directors, Legal and Commercial Professionals, Quantity Surveyors, Project Controls Professionals, Engineers, and specialists responsible for contractual risk and dispute management.

The course is particularly relevant to professionals working in ministries, government entities, public-sector organizations, construction and infrastructure companies, oil and gas organizations, energy companies, utilities, engineering firms, contractors, consultants, and large corporations. It is also

valuable for professionals in legal, procurement, finance, project management, risk management, commercial, and project controls departments.

The program will benefit executives, senior managers, department heads, commercial decision makers, contract leaders, project directors, and professionals involved in approving contractual strategies, allocating risks, managing claims, negotiating settlements, or resolving disputes. It provides an integrated approach connecting contract risk management with commercial governance, project performance, and dispute prevention.

Learning Outcomes

- Explain the principles and processes of contract risk management throughout the contract lifecycle.
- Identify and classify major contractual and commercial risks affecting project and operational performance.
- Assess contractual risks according to probability, impact, exposure, ownership, and priority.
- Develop and maintain practical contract risk registers with clear mitigation responsibilities.
- Evaluate contractual risk allocation and identify areas of excessive or unclear exposure.
- Develop mitigation, contingency, and response strategies for significant contractual risks.
- Assess risks associated with delays, variations, payment, scope, performance, compliance, and claims.
- Establish effective systems for contractual records, notices, correspondence, evidence, and issue tracking.
- Identify the causes and escalation stages of contractual disputes.
- Select appropriate dispute prevention and resolution mechanisms based on the nature and circumstances of the dispute.
- Apply negotiation and settlement techniques to support commercially appropriate dispute outcomes.
- Develop an integrated framework for contract risk management and dispute resolution within an organization.

Course Outline

DAY 01

Contract Risk Management Foundations & Risk Identification

- Principles and objectives of contract risk management
- Contract lifecycle and major risk exposure points
- Identifying commercial, technical, financial, operational, legal, and performance risks
- Risk categories, risk ownership, accountability, and governance

PRACTICAL APPLICATION

Develop a preliminary contract risk register and identify major risk exposure areas within a sample contract

DAY 02

Contract Risk Assessment, Allocation & Mitigation

- Contract risk assessment methodologies and risk prioritization
- Probability, impact, exposure, and risk ranking
- Principles of contractual risk allocation between parties
- Risk mitigation, contingency planning, controls, and response strategies

PRACTICAL APPLICATION

Assess a portfolio of contractual risks and develop mitigation and contingency actions for high-priority risks

DAY 03

Contractual Issues, Claims & Evidence Management

- Risks associated with scope changes, delays, variations, payments, and performance failures
- Early identification and management of contractual issues
- Contractual notices, correspondence, records, and evidence
- Claims risk and relationship between risk events, entitlement, and contractual consequences

DAY 03 — CONTINUED

PRACTICAL APPLICATION

Analyze a contractual risk event and establish the required records, notices, controls, and response actions

DAY 04**Dispute Prevention, Negotiation & Resolution**

- Common causes and escalation stages of contractual disputes
- Dispute prevention, early intervention, and issue management
- Negotiation strategies and settlement techniques
- Mediation, adjudication, arbitration, litigation, and other resolution mechanisms

PRACTICAL APPLICATION

Conduct a contractual dispute scenario and develop a negotiation and resolution strategy

DAY 05**Integrated Contract Risk & Dispute Management Framework**

- Contract risk monitoring, reporting, early-warning systems, and management reviews
- Integrating contract risk management with project and organizational risk management
- Developing dispute prevention strategies and escalation protocols
- Contract governance, lessons learned, and continuous improvement

FINAL WORKSHOP

Develop an integrated Contract Risk Management & Dispute Resolution framework covering risk identification, assessment, allocation, mitigation, monitoring, documentation, early-warning mechanisms, dispute prevention, resolution strategies, governance, and implementation priorities



Register or Request More Information

Course page: <https://quest-training.com/courses/contract-risk-management-dispute-resolution>

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