

Course No. 1744

Business Continuity Management for Government Training Course

GOVERNMENT RISK MANAGEMENT & BUSINESS CONTINUITY
GOVERNMENT & PUBLIC SECTOR

DURATION

5 Days

DELIVERY

Classroom



Course Overview

The Business Continuity Management for Government Training Course provides a strategic and practical framework for strengthening the ability of ministries, government entities, and public-sector organizations to maintain critical services and essential functions during disruptions, emergencies, crises, and operational interruptions. The course focuses on developing an integrated Business Continuity Management approach that connects risk management, operational planning, resource management, governance, response, and recovery.

Business continuity is a fundamental component of government resilience, particularly as public services increasingly depend on interconnected digital infrastructure, technology systems, suppliers, facilities, information, and human resources. Maintaining continuity requires organizations to identify critical services, understand the consequences of disruption, analyze dependencies, establish continuity requirements, and develop practical strategies for maintaining or restoring priority operations.

The program covers the complete Business Continuity Management lifecycle, including risk assessment, Business Impact Analysis, identification of critical functions and services, continuity requirements, continuity strategies, Business Continuity Planning, roles and responsibilities, resource management, communications, testing, exercises, plan maintenance, and continuous improvement.

Particular emphasis is placed on moving beyond theoretical continuity documentation toward practical and testable organizational capability. Participants will learn how to establish recovery priorities, develop alternative operating arrangements, manage disruptions affecting personnel, facilities, technology, suppliers, and information, and ensure that appropriate resources and decision-making structures are available to maintain critical government services.

Through case studies, practical exercises, Business Impact Analysis, risk assessments, continuity strategy development, Business Continuity Plan preparation, and simulation exercises, participants will develop the capabilities required to strengthen operational resilience, reduce the impact of disruptions, protect critical services, improve preparedness, and support sustainable government operations.

Objectives

- Analyze the fundamental principles of Business Continuity Management within government organizations.
- Assess risks and threats that could affect the continuity of critical government services and operations.
- Identify and prioritize critical functions, services, processes, resources, and dependencies.
- Apply Business Impact Analysis techniques to assess the consequences of operational disruption.
- Determine appropriate continuity and recovery requirements for priority government functions.
- Develop practical business continuity strategies for different disruption scenarios.
- Design clear, actionable, and testable Business Continuity Plans.
- Establish roles, responsibilities, coordination mechanisms, and escalation procedures during disruptions.
- Assess the readiness of people, facilities, technology, data, suppliers, and other critical resources.
- Design testing and exercise programs to validate Business Continuity Plans and organizational readiness.
- Analyze exercise and incident results to identify continuity gaps and corrective actions.
- Develop a practical roadmap for strengthening Business Continuity Management and operational resilience.

Who Should Attend

This training course is designed for government executives, senior managers, Business Continuity Managers, Risk Managers, Operations Managers, Crisis Management professionals, and professionals responsible for organizational resilience, critical services, and operational continuity.

It is particularly relevant to ministries, government authorities, municipalities, and public-sector organizations that depend on interconnected operations and must maintain essential services for citizens, businesses, and other stakeholders during crises, emergencies, technology failures, infrastructure disruptions, or other operational interruptions.

The program will also benefit Business Continuity professionals, risk and governance specialists, IT

and disaster recovery managers, facilities managers, security and safety professionals, supply chain and supplier managers, project and program managers, performance and quality professionals, and decision makers responsible for maintaining government services and critical operations.

Learning Outcomes

- Explain the principles, components, and lifecycle of Business Continuity Management in government.
- Identify risks, threats, vulnerabilities, and dependencies that could affect operational continuity.
- Identify and prioritize critical government services, functions, processes, and resources.
- Conduct a Business Impact Analysis and evaluate the consequences of disruption on services, operations, and stakeholders.
- Establish appropriate continuity and recovery objectives for critical functions and services.
- Develop practical continuity strategies for maintaining government operations during disruption.
- Prepare Business Continuity Plans covering roles, responsibilities, resources, communication, and response procedures.
- Identify alternative operating arrangements for disruptions affecting personnel, facilities, technology, suppliers, or information.
- Assess IT systems, data, digital infrastructure, and technology dependencies that support business continuity.
- Design and conduct exercises and simulations to validate continuity plans and response capabilities.
- Analyze exercise and incident results to identify continuity gaps and corrective actions.
- Apply plan review, maintenance, and continuous improvement practices.
- Develop indicators and mechanisms for monitoring Business Continuity readiness.
- Prepare an actionable roadmap for strengthening government service continuity and operational resilience.

Course Outline

DAY 01

Foundations of Business Continuity Management in Government

- Business Continuity Management and its role in government resilience
- Relationship between Business Continuity, Risk Management, Crisis Management, and Disaster Recovery
- Disruption scenarios affecting government services and operations
- Identifying critical services, functions, and processes
- Identifying internal and external dependencies
- Assessing Business Continuity maturity and organizational readiness

PRACTICAL APPLICATION

Conduct an initial Business Continuity assessment and identify priority government services and processes

DAY 02

Business Impact Analysis & Continuity Requirements

- Principles and methodology of Business Impact Analysis
- Identifying critical processes, services, resources, and dependencies
- Assessing disruption impacts on government services, operations, and stakeholders
- Identifying resource and capability requirements for operational continuity
- Establishing response and recovery priorities
- Determining continuity and recovery requirements for critical processes

PRACTICAL APPLICATION

Conduct a Business Impact Analysis for a critical government service and establish its continuity and recovery requirements

DAY 03**Business Continuity Strategies & Planning**

- Developing Business Continuity strategies
- Alternative operating arrangements and continuity options
- Developing effective Business Continuity Plans
- Defining roles, responsibilities, authorities, and escalation mechanisms
- Managing workforce, facilities, suppliers, and critical resources during disruption
- Technology, data, systems, and digital service continuity

PRACTICAL APPLICATION

Develop a Business Continuity Plan for a priority government process or service

DAY 04**Testing, Exercises & Continuity Readiness**

- Principles and methods for testing Business Continuity Plans
- Designing continuity exercises and simulation scenarios
- Testing alternative operating arrangements and response procedures
- Assessing the readiness of employees, facilities, technology, and suppliers
- Communication during business disruption
- Evaluating exercise results and identifying preparedness gaps

PRACTICAL APPLICATION

Conduct a Business Continuity simulation and evaluate the effectiveness of the continuity plan

DAY 05**Governance, Continuous Improvement & Sustainable Continuity**

- Business Continuity governance within government organizations
- Periodic review and maintenance of Business Continuity Plans
- Incident analysis and lessons learned

DAY 05 — CONTINUED

- Corrective and preventive actions
- Developing Business Continuity performance and readiness indicators
- Building an organizational culture that supports preparedness and continuity

FINAL WORKSHOP

Develop an integrated Business Continuity Management roadmap for a government organization covering risk assessment, critical service identification, Business Impact Analysis, continuity requirements, alternative operating strategies, Business Continuity Plans, roles and responsibilities, workforce, facilities, technology and data, suppliers, communications, testing and exercises, readiness measurement, governance, lessons learned, corrective actions, and continuous improvement.

Register or Request More Information

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